

RHBC Children's Minister Job Description

Salary

Starting at \$15,000/year based on experience

Weekly Duties

- Average of 20 Hours a week which includes but is not limited to:
 - Sunday Morning-** Manage materials and schedule for Children's Worship during 9am Worship Service.
 - Sunday Night-** establish a structured program that corresponds with Baptist beliefs from Late August/September-May, 1st-5th grade.
 - Wednesday Night-** manage materials and schedule a lesson for 1st-5th graders, with a theme or correlation to the previous Sunday night lesson. Provide curriculum and gather supplies for Preschool (Mission Friends) class.
- Faithfully attend Sunday night and Wednesday Night Children's Programs.
- Encourage, support and recruit children's ministry volunteers.
- Form relationships with all children that will positively impact their spiritual journey.
- Promote Sunday School.
- Promote Children's Ministry on the RHBC Children's Ministry Facebook Group and Email List; these groups need to be created.

Monthly Duties

- Plan and promote a once-a-month activity that includes all children (i.e. caroling, community service project, Easter egg hunt, Fall Festival, Operation Christmas Child)
- Actively participate in children's ministry teaching rotations.
- Coordinate Sunday Night Teachers/Volunteers and Wednesday Night Teachers/ Volunteers.
- Meet with the Pastor and Youth Minister monthly to discuss upcoming events, lessons and pray for our church, set goals and determine needs within the children's ministry program.
- Complete a Children's ministry section in the monthly Church Newsletter.
- Communicate with parents about upcoming events.
- Ensure that the childrens supply closet is stocked and organized with materials needed for upcoming lessons.

Yearly Duties

- Co- Plan VBS with another church member and establish volunteers.
- Upward Co-Director with Youth Minister
- Christmas Program for all ages (coordinate with choir director and volunteers)
- Easter Program for all ages (coordinate with choir director and volunteers)
- Take students to Summer Camp or retreat (Elementary age children)
- Impact Yadkin (Every other year)- Host Party in the Park at Fall Creek Elementary.
- Help with Children's Consignment Sale (Coordinate with volunteers)
- Create a budget for the children's ministry program.
- Ensure that all children's ministry volunteers have a background check and are up to date.
- It is recommended to attend a professional development conference to stay up to date with current children's ministry development and ideas.

Church Mission Statement

“Where Every Member is a Minister”

Children’s Ministry Mission and Vision Statement

1. To fill children’s hearts and minds with the Word of God so they will grow to think the way God thinks and live the way God has commanded.
2. To help children trust Christ as Savior, to submit to Him and to live as Christian’s at home, at school, at play or wherever they are and to establish habits of Godly living within their daily lifestyle.
3. To help children build proper relationships to the authorities in their lives and to build Christian homes by encouraging and strengthening families.
4. To create a Christian community of children and adults who enjoy life together as a family and who are committed to Jesus Christ and to each other.
5. To make each child’s experience at church safe, fun and profitable in the process of growing to become everything God has planned.

Applicants must submit three references with their resume. Submit applications to the Children’s Minister Search Committee at anorman5582@gmail.com by November 15th, 2021. All applicants are subject to a background check and must be available for an in-person interview.